

# Dock Info

## Venue Delivery Information

**THE WESTIN**  
HARBOUR CASTLE  
TORONTO

The Westin Harbour Castle – 1 Harbour Square, Toronto, Ontario, M5J 1A6, Canada

### Suggested Route Map



### Driving Directions

#### Convention Centre (11 Bay St. Toronto)

Take Gardiner Expressway, take Yonge/York/Bay exit. Follow red line which is on Harbour St. to reach the dock on the right-hand side to access the Westin Harbour Castle Conference Centre.

#### Hotel (1 Harbour Square):

Take Gardiner Expressway. Take Yonge/York/Bay exit Follow yellow line which takes you onto Queens Quay. The dock entrance is on the right side to access the Westin Harbour Castle Hotel loading docks.



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905-417-7789

### Delivery Information- Sheraton Centre Toronto

The Westin Harbour Castle Toronto (Downtown)

**Directions to Location – Conference Centre:** [Google Maps](#)

**Directions to Location – Hotel:** [Google Maps](#)

### Loading Dock Information

<b>Westin Harbour Castle Dock Information</b>		
	<b>Conference Centre</b>	<b>Hotel</b>
<b>Address</b>	11 Bay Street, Toronto  Dock Entry – Trucks are to enter driveway via Harbour Street. See Link:	1 Harbour Square  Docks are accessed from Queens Quay. See Link:
<b>Number of Docks</b>	2 Standard Dock	2 Standard Dock
<b>Maximum Truck Dimensions</b>	24 feet length x 13 feet height  **Docks are accessed via a vertical dock plate 7'-6" deep x 5'-6" wide. Shipments larger than this will require uncrating. Dock area limited to depth of 8 feet.	24 feet length x 13 feet height
<b>Parking info</b>	No Parking In Docks- Live Load/Unload Only	No Parking In Docks, Live Load / Unload Only
<b>Interior Dimensions</b>	8'-10" wide x 22 feet long x 14 feet high	6'-8" wide x 5' long x 12 feet high  **Additional Entry: Queen Quay Doors – located on Ground Level, Dimensions: 6'-11" wide x 7' high
<b>Time Restrictions</b>	City Bylaws prohibit use of docks before 8am and after 11pm.	
<b>Elevators</b>	Accessed directly from docks	

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Delivery location hotel or convention side will be based on room location. See summary attached.

Street Level Rooms:	Conference Centre	Hotel
Frontenac	●	
Richmond	●	
Yonge	●	
Wellington	●	
Queens Quay1-2	●	
Bay Room	●	
Dockside 1-9		●
Marine Room		●
Main Lobby Rooms:		
Regetta Room		●
2 <sup>nd</sup> Level:		●
Harbour Ballroom		●
Pier 1-8		●
Lakeview Terrace		●
Metro Ballroom- East- Centre- West	●	

### Additional Information

Due to restricted space at the loading area, five ton truck with maximum length of 24ft and 13.5 feet height will work on the dock. Anything bigger (53 foot trailer) will require a fork lift use on the ground level, if parking space on the loading dock permits to park the 53 footer. With a use of a forklift an Elevator must go to the ground level.

Insufficient space to maneuver crates bigger then 4ft by 10ft

Security on site. (Not Always)

Dock Space is limited to two trucks.

No parking of any vehicles at the loading dock.

Entrance to the loading dock is of Harbour St.

### Dock & Loading Information

**Loading Dock / Truck Deliveries** – The facility has limited shipping & receiving facilities. Packages sent to the hotel directly must be limited to small parcels. Please notify Robinson Show Services in advance if you require Material Handling.

**Note: All Exhibitors** – *It is your responsibility to notify Robinson Show Services of any shipments requiring material handling services, forklift and or special handling.* If sending shipments by courier direct to show site, please confirm your delivery date and have all tracking numbers available on-site during move-in.



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**Please Note:**

**Carpet - *Hall is carpeted***

*The Exhibit hall is carpeted.*

For rental booth carpet, please see the Robinson Show Services carpet order form.

**Electrical – *Is not provided***

Your exhibit space is not provided with electric power.

**Audio Visual**

Audio Visual Equipment can be ordered directly through ([edit if necessary](#))

